



# ABOUT THE AWA NOMINATION PROCESS

**SEPTEMBER** - A call for a Nominations Committee goes out via multiple communication channels.

**NOVEMBER** - The President, Volunteer Director & General Manager recommend a Nominations Chair and Committee to the board for vote at the November board meeting. (The committee will consist of the Nominations Chair, President, General Manager and/or other members if applicable.)

**JANUARY** - The Nominations Committee looks for candidates to fill OPEN\* board roles through the following:

- Advertising the positions and the Leadership Coffees via multiple communication channels with a deadline for applications
- Asking around informally for applications and recommendations

**FEBRUARY & MARCH** - The Nominations Committee hosts Leadership Coffees, open to all members who are interested in finding out more about serving in a leadership role in AWA. Current board members also attend.

**MARCH** - The Nominations Committee interviews candidates.

**APRIL** - The Nominations Committee presents a proposed slate to the board at the April Board Meeting. Once approved, the slate is introduced to the membership via email. This must be done at least 7 days prior to the AGM (i.e. immediately after the board meeting), and the notice must give instructions and deadline for a member to contest for one of the positions.

**MAY** - the Nominations Chair officially proposes the slate to the AGM for a vote. If passed, the Nominations Chair communicates the new officers to the membership at large via email.

**MAY** - The new & existing board members come together for a joint board meeting and handover process.

On **JULY 1st** the new board officially takes office.

*\*Note: Board members who have served 1 YEAR in their position are given the opportunity to be placed on the slate for the next year. Board members who have served 2 YEARS in their position cannot continue in the same position. If they wish to serve in another board position they can apply through the standard nomination process.*